



Houston Interpreters and  
Translators Association

## ANNUAL STUDENT SCHOLARSHIP

### Scholarship description:

HITA Student Scholarship is available to University of Houston Downtown (UoHD), Houston Community College (HCC), or Lone Star College (LSC) students who are currently taking interpretation and translation classes.

The purpose of the HITA Student Scholarship is to assist those contemplating a career in the fields of interpretation and translation.

The scholarship is a one-time grant in the amount of 200 USD awarded to one successful applicant based on the selection process described below.

The scholarship can be used for purchase of books and other study materials, courses, webinars, and other forms of training relevant to the translation and interpretation professions.

### Scholarship eligibility and requirements:

- Scholarship applicants must be 18 years and older and be enrolled into interpretation or translation classes at UoHD, HCC, or LSC.
- Scholarship applicants must be current HITA members and have not violated HITA's bylaws in the past.
- The college or head of the Translation & Interpretation Program where the applicant is enrolled must be a current HITA member.
- Scholarship candidates cannot be current members of the HITA Board.
- Scholarship applicants must follow the instructions below regarding scholarship timeline and the submission process
- Scholarship recipients agree:
  - To have their name and photo published in HITA promotional venues and materials, including HITA website, newsletter, and social media;
  - To submit an essay of their educational and career goals that can be published in HITA promotional venues and materials.
- Applicants who have been awarded a scholarship cannot re-apply in the future.
- Unsuccessful applicants can re-apply again in the next scholarship cycle.

### Scholarship timeline:

Application submission: October 1 - November 15

Selection process: November 15 - December 15

Award announcement: December 16

**How to submit this application:**

1. Make sure to answer all questions, check all relevant boxes, and complete all sections, then save this file with a name that includes your last name.  
**For example: Jane\_Smith\_2019 HITA Student Scholarship.pdf**  
Incomplete applications will not be reviewed.
2. Only one application per person is allowed within a scholarship cycle.
3. The application must be submitted electronically via **email to [scholarship@hitagroup.org](mailto:scholarship@hitagroup.org) as a single attachment.**
4. Applications received after the stated deadline will not be reviewed.

**Selection process:**

- The HITA Board of Directors appoints the Scholarship Committee with 2 representatives of the HITA Board and 1 representative from each of the colleges (UoHD, HCC, LSC).
  - The Scholarship Committee is appointed each year.
- The HITA Scholarship Committee reviews *complete* applications submitted within the announced deadline.
- Applicants must meet the eligibility criteria listed above.
- Applicants must agree to all terms of Section 2 of the application (check all boxes and sign).
- HITA representatives may contact finalists for an over-the-phone/teleconferencing interview as part of the selection process.
- HITA awards scholarships based on funds availability which is subject to change.
- HITA reserves the right to suspend, amend, or discontinue scholarship awards at any time and without notice.

**SECTION 1 – Personal Information**

**Privacy Statement:** HITA will not display or release any addresses, telephone numbers, or email addresses provided in this application.

**1. Applicant's name:**

First name: \_\_\_\_\_ Middle name: \_\_\_\_\_

Last name: \_\_\_\_\_

**2. Main contact information:**

Please specify:  home  business

Applicant's main email address for contact by HITA: \_\_\_\_\_

\_\_\_\_\_

Telephone number: \_\_\_\_\_ Alternate telephone number: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**3. Name of educational institution where the applicant is currently enrolled:**

**4. Name of the program and courses where the applicant is currently enrolled:**

**5. Applicant's language pair of interpreting or translating:**

**SECTION 2 – Statements of Eligibility and Release of Liability**

**Please check all boxes to indicate your agreement and acceptance of terms and sign.**

I attest and confirm that I have at least a U.S. high school diploma or its equivalent (GED), including an equivalent from an educational program outside the United States.

I attest and confirm that I am eligible to participate in the HITA Student Scholarship program as described in the section “Scholarship eligibility and requirements”.

I understand that a HITA representative may contact me for an over-the-phone interview in connection with this application as part of the selection process. I agree to be available for such an interview within 3 business days of the notification by HITA via email.

I agree to be bound by the decisions of HITA, which shall be final and binding in all respects. HITA awards the scholarship at its sole discretion and may disqualify any applicant.

I agree and consent to the use of my name and likeness/photograph in connection with any publicity, advertising, and promotional activities related to scholarship.

If I am awarded a scholarship, I agree to be available for promotional activities (such as an over-the-phone, in-person or video interview, providing my photo in a digital format, etc.) scheduled at mutual convenience within 30 days of the date of award.

I understand that if I am awarded a scholarship, I must use it for purchase of books and other study materials, courses, webinars, and other forms of training relevant to the translation and interpretation professions within no longer than two (2) months from the date of the scholarship award.

I agree and consent to presenting HITA with proof of purchase, such as a receipt, an invoice, etc.

I acknowledge and understand that HITA awards the scholarship only if necessary funds are available. HITA reserves the right to cancel the scholarship at any time.

I agree to indemnify and hold harmless any and all directors, officers, and employees of HITA/UoHD/HCC/LSC from any and all liability arising in connection with this application and scholarship.

**I certify that all of the information that I have provided in connection with this application is accurate and complete to the best of my knowledge and ability. I certify that I am the author of the essay and bio included in this application.**

**I acknowledge that I have read all of the above statements in Section 2 and know and understand their content.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SECTION 3 – Essay**

**Please choose one of the following topics to write a 300 – 400 word essay. Essays with fewer than 300 words will not be considered.**

1. In an era of Artificial Intelligence, why are human translators and interpreters so important?
2. What skills distinguish a professional translator or interpreter?

**SECTION 4 – Please provide your *bio* (250 words maximum).**

**As an example, your bio may contain a summary of your background and linguistic abilities, tell a story of your prior education, travel, challenges you have overcome, explain your interest in translation and interpretation, outline your career goals, and give an idea of how you intend to use the scholarship.**

***Thank you for submitting your application to HITA!***